

THREE SPRINGS HOMEOWNERS ASSOCIATION

BOARD OF DIRECTORS MEETING

December 11, 2017

The Emmons Company

31200 Oak Crest Dr. Westlake Village

5:30 P.M.

- 1. EXECUTIVE SESSION – 5:00 p.m. – Not Open to the Membership**
 - **Member Discipline, Legal Issues, and Delinquencies**
- 2. GENERAL SESSION – 5:30 p.m. - Open to the Membership**
- 3. HOMEOWNER COMMENTS – Non Agenda Items Only**
- 4. APPROVAL November 2017 MINUTES**
- 5. APPROVAL November 2017 FINANCIAL STATEMENT (F1-F13)**
 - Delinquencies
 - 2018-2019 Draft Budget
 - Reserve Study
- 6. COMMITTEES REPORTS**
 - Architectural
 1. Log
 - Documents (By-Laws and CC&Rs)
 - Communication (Technology and Newsletters)
 - Traffic
 - Landscape
 - Social
 - Mailboxes
 - Elections Committee
- 9. OLD BUSINESS**
 - View Complaints
 - Entry Upgrades
 - Management Renewal
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- 10. NEW BUSINESS**
 - Utilizing Social Media to Communicate Board Business
 - Annual Meeting
- 11. ADJOURNMENT**

MEETING RULES

In an effort to ensure that Association business is conducted efficiently during Board meetings, the following rules govern our meetings:

1. The meeting is scheduled for 5:30 p.m. to 7:30 p.m.
2. The first item on the agenda is homeowner concerns. Homeowner comments are welcomed during this period of the meeting and are limited to three minutes each. It is requested that the homeowner preface their comments by stating their name and address.
3. Once the homeowner concerns portion of the meeting is concluded, the remainder of the meeting is devoted to Board business and homeowners are welcome to observe the meeting. However, homeowners may *not* participate in Board member discussion and deliberation.
4. Homeowners wishing to become more involved with the Association may volunteer for one of the following committees by contacting the Association's management company, The Emmons Company, at (805) 413-1170.

Governing Documents Committee
Traffic Committee
Social Committee
Communications Committee
Ad-Hoc Mailbox Committee
Architectural Committee
Landscape Committee
Elections Committee

5. The Association's Annual Membership Meeting is held each February. Homeowners interested in running for the Board may contact the management company in December or January. Meeting notices and a solicitation for Board volunteers are mailed to each homeowner well in advance of the annual meeting.
6. Thank you for your participation and interest.