

Three Springs Homeowners Association

c/o The Emmons Company
One Boardwalk, Suite 102
Thousand Oaks, CA 91360
805-413-1170 FAX 805-413-1190

**APPLICATION FOR
ARCHITECTURAL
APPROVAL**

ALLOW UP TO 30 DAYS FOR REVIEW - DO NOT START WORK UNTIL YOU RECEIVE APPROVAL

PROPERTY OWNER	LOT #
STREET ADDRESS	
HOME PHONE:	BUSINESS PHONE:

TYPE OF REQUEST

<input type="checkbox"/> LANDSCAPE	<input type="checkbox"/> PATIO COVER	<input type="checkbox"/> ROOM ADDITION	<input type="checkbox"/> OTHER
<input type="checkbox"/> PAINT	<input type="checkbox"/> POOL/SPA	<input type="checkbox"/> SKYLIGHT	_____
<input type="checkbox"/> REMODEL	<input type="checkbox"/> TREE REMOVAL	<input type="checkbox"/> WINDOWS	_____
<input type="checkbox"/> ROOF	<input type="checkbox"/> AWNINGS	<input type="checkbox"/> GARAGE DOOR	_____

Please provide a brief description of proposed plan or modification. For color changes indicate where each color will be used, the type of surface to be painted, i.e., stucco, wood siding, etc., manufacturer and color number. Submit two (2) sets of color chips. For re-roofing, list manufacturer, roofing material and color.

Please attach **two sets of renderings** for proposed improvements. For structures, pools/spas and landscaping, show site plan with existing and proposed improvements, including existing fence line. Site plan should show property boundaries, HOA easements, and tops/toes of slopes, if any. Provide details of all materials to be used, including size, type, quantity of plant material. Provide cross-sections of all structures. Owner is responsible for providing proper drainage from rear yard to street.

NEIGHBOR ADVISEMENT

The Architectural committee has determined that it is in our best interest to advise your neighbors of any proposed improvements to your property or home, and request that you have your adjacent neighbors sign where indicated below:

Neighbor's Name	Address	Signature
1. _____	_____	_____
2. _____	_____	_____
3. _____	_____	_____

ANTICIPATED STARTING DATE _____	ATTACHMENTS: Plans _____
ANTICIPATED COMPLETION DATE _____	Color Samples _____
	Other _____

We, the undersigned, certify that we are the legal owners of the above property and that we agree to abide by the Three Springs Homeowners Association CC&Rs. Approval by this Architectural Board does not constitute waiver of any requirements of applicable governing agencies. We furthermore understand and agree that building permits for home improvements are required and that the cost of the permits and responsibility of obtaining permits and subsequent inspection will be borne by the homeowner.

Signature _____ Date _____

For Office Use Only

Date Submitted: _____	Date Approved: _____	Approved by: _____
Date Denied: _____	Reason _____	